

OFFICE OF THE REGISTRAR

Joplin
JUNIOR COLLEGE



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BULLETIN OF
INFORMATION
1938-1939

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J O P L I N , M I S S O U R I



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JUNIOR COLLEGE



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JOPLIN, MISSOURI

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FACULTY 1938-1939

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<i>University of Missouri, B. S., A. M.</i>	
Lillian Baker	French and German
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Martha Ann McCormick	Mathematics
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Edna Drummond	Zoology and Botany
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<i>University of Missouri, A. M.</i>	
Edwin McReynolds	History and Sociology
<i>University of Oklahoma, A. B., A. M.</i>	
H. C. Chamberlain	Economics and Accounting
<i>Rolla School of Mines, B. S.</i>	
<i>University of Missouri, A. M.</i>	
Vera Margaret Steininger	Stenography and Typing
<i>University of Kansas, A. B.</i>	
<i>Columbia University (N. Y.), A. M.</i>	
Paul R. Stevick	Logic and Philosophy
<i>Southwestern College, A. B. (Winfield, Kansas).</i>	
<i>Boston University, S. T. B., S. T. M.</i>	
<i>State University of Iowa, Ph. D.</i>	
T. Frank Coulter	Music
<i>Olivet College, A. B.</i>	
Wm. N. Collins	Physical Training, Coach
<i>University of Missouri, B. S.</i>	
To be supplied	Physical Training
Norman J. Ranum	Mechanical Drawing
<i>Teachers College, Warrensburg, B. S.</i>	
<i>University of Missouri, A. M.</i>	
Arthur W. Boles	Art
<i>Chicago Art Institute.</i>	
C. B. Gatchell	Practical Electricity
<i>Oregon State College, B. S.</i>	
<i>Texas A. & M.—M. S.</i>	
Fred Jones	Auto Mechanics
A. W. Duan	Carpentry

JOPLIN JUNIOR COLLEGE

The Joplin Junior College will open September 6, 1938, in its own building at Fourth and Byers. This building is a substantial, three-story brick building. It has been redecorated and made into a modern college building, adapted to the needs of the college, with fourteen classrooms, three shops, two small music rooms, library, auditorium, gymnasium, and offices. These rooms are commodious, well-lighted, and are newly furnished throughout.

Three large laboratories for Chemistry, Physics, and Biology are provided, together with a lecture room. Three rooms will be used for commercial subjects. A large room and two small rooms provide for group and individual work in Music.

A library of ample room will be supplied with a complete list of standard reference works for all subjects taught and will include many books for general cultural reading, periodicals, dictionaries, and encyclopedias.

The building is easily reached from all parts of town and is near bus terminals, making it accessible to those coming from other communities.

The building, while on a small campus, is surrounded by beautiful elm trees that add much in appearance and comfort.

FEES

Laboratory Fee in Science	\$5.00 per Semester
Library Fee	2.00 per Semester
Typing Fee	1.00 per Semester
Home Economics50 per Semester
Locker Fee90 per year, 65c refund close of year

BOOK RENTALS

From 50c to \$1.50 per text per Semester.

Laboratory Manuals purchased by student.

Activity Fee	\$ 2.50 per Semester
Non-Resident Tuition	20.00 per Semester
Residents over 21 years of age	20.00 per Semester
Private Music Lessons—announced later.	

NOTE—All tuition and fees must be paid before registration may be completed.

ADMISSION

Students are eligible for admission who have completed at least 15 units of work in an accredited four-year high school.

The specific subjects accepted for admission will be the same as are accepted by the University of Missouri.

Applications for admission should be made to the Dean of the College before August 1. Credential blanks will then be mailed to the candidate. These blanks should be filled out by the high school principal, or the superintendent, and mailed directly to the Dean. This will save much delay in registration.

REGISTRATION

All students in attendance are asked to enroll before the close of school each year. This will apply also to seniors in the Joplin Senior

High School who intend to enter in the fall. Registration will be completed during the week previous to the opening of school in September and January. Registration weeks for the 1938-39 school year will be August 29 to September 2, 1938 and January 9 to 13, 1939.

AMOUNT OF WORK PERMITTED

Fifteen hours of work per semester is considered a standard course. In the freshman year pupils are not permitted to carry more than sixteen hours. Sophomores may not carry more except by special permission granted by the Dean of the school.

MAJOR—MINOR

It is the practice of the University of Missouri and of many other colleges and universities, to require students to complete for graduation a major of at least 24 hours and a minor of at least 18 hours.

All students who expect to complete their work for a degree in some higher institution of learning, should notify the Dean of their intention before the end of the freshman year and be assigned to particular advisors. These advisors will help students to plan their courses so as to meet the special requirements of the particular school which they expect to enter.

REQUIREMENTS FOR GRADUATION

Candidates for graduation from the Joplin Junior College are required to complete 60 credit hours together with 60 honor points.

In the Arts and Science Curriculum are found the courses that are accepted for credit in the first and second year at the University of Missouri, and most of the colleges and universities throughout the country.

The following are the minimum requirements:

1. The candidate must have been regularly admitted to the college.
2. He must complete the following courses:
 - a. English Composition and Rhetoric—6 hours.
 - b. Ten hours in a foreign language in addition to two years in high school. (5 hours if three units in one language are presented for entrance).
If less than two years in one foreign language is presented for entrance, 15 hours are required.
 - c. Physical Science—5 hours (unless two units are presented for entrance).
 - d. Biological Science—5 hours (unless two units are presented for entrance).
 - e. Social Studies—5 hours.
 - f. Mathematics—3 hours (unless three units are presented for entrance).
 - g. Physical Education.
 - h. Electives—A sufficient number of hours to complete the 60-hour requirement. These should be selected from those listed under the Arts and Science curriculum.

Suggested curricula may be found below to meet the requirements for pre-law, pre-medicine, pre-engineering, pre-journalism, pre-business and public administration.

Terminal two-year curricula are also offered for those who do not seek college credit. Subjects taken in these curricula may or may not be given credit in various colleges, should a student later seek admission.

DEGREES AND DIPLOMAS

A junior college diploma will be granted to all students who have completed 60 hours of college work, and obtained 60 honor points.

A degree of Associate in Arts will be given to those who complete required work for the first two years in college and general cultural curricula.

In terminal curricula the diploma will be a certificate showing the completion of two years of work required in preparation for definite work in a vocation.

ARTS AND SCIENCE CURRICULUM

FIRST YEAR

	<i>Hrs.</i>		<i>Hrs.</i>
English Composition and Rhetoric.....	3	English Composition and Rhetoric.....	3
Foreign Language—Spanish, French, or German	5	Foreign Language—Spanish, French, or German	5
Early European History	5	Later European History or American History	5
College Algebra	3 or 5	Analytical Geometry	5
Trigonometry	2		
General Mathematics	3		
Zoology	5	Botany	5
Chemistry	5	Chemistry	3 or 5
Public Speaking (Extempore).....	3	English Masterpieces	2
		Social Problems	3
Art	3	Art	3
Music	3	Music	3
Home Economics	3	Home Economics	3
Physical Education	R	Physical Education	R

SECOND YEAR

	<i>Hrs.</i>		<i>Hrs.</i>
English Life and Literature.....	3	English Life and Literature	3
General Physics	5	General Physics	5
Economics	4	American Government	5
Foreign Language—Spanish, French, or German	5	Foreign Language—Spanish, French, or German	5
Advanced Composition and Rhetoric.....	3	Advanced Composition and Rhetoric.....	3
Calculus	3	Calculus	3
Logic	3	Introduction to Philosophy	3
Public Speaking	3	Argumentation	3
		Psychology	3
Qualitative Analysis	3	Quantitative Analysis	5
Comparative Anatomy	5	Elements of Physiology	5
Home Economics	3	Home Economics	3
Music	3	Music	3
Physical Education	R	Physical Education	R

Total hours per semester permitted—16

GENERAL CULTURE CURRICULUM (TERMINAL)

FIRST YEAR

	Hrs.		Hrs.
English Composition	3	English Composition	3
English Masterpieces	2	English Masterpieces	3
Physical Education	R	Physical Education	R
<i>Electives:</i>		<i>Electives:</i>	
Foreign Language	5	Foreign Language	5
Chemistry	5	Chemistry	3
Zoology	5	Botany	5
European History	5	European History	5
Art	3	Art	3
Music	3	Music	3
Public Speaking	3	Argumentation	3
Domestic Economy	3	Domestic Economy	3

SECOND YEAR

	Hrs.		Hrs.
English Literature	3	English Literature	3
Physical Education	R	Physical Education	R
<i>Electives:</i>		<i>Electives:</i>	
Economics	5	Sociology	5
American History	5	American Government	5
Public Speaking	3	Dramatics	5
Science	5	Science	5
Music	3	Music	3
Art	3	Art	3
Household Problems	3	House Decoration	3

Total hours permitted per semester—16

*TERMINAL BUSINESS CURRICULUM FOR THOSE WHO
HAVE NO HIGH SCHOOL WORK IN BUSINESS SUBJECTS

FIRST YEAR

	Hrs.		Hrs.
English Composition	3	English Composition	3
Stenography I	5	Stenography II	5
Beginning Typing	3	Typing	3
Elementary Accounting	5	Accounting	5
Physical Education	R	Physical Education	R

SECOND YEAR

	Hrs.		Hrs.
Advanced Dictation	3	Office Practice	3
Economics	5	Commercial Law	5
Typewriting	2	Typewriting	2
English Literature	3	Public Speaking	3
Advanced Accounting	3	Advanced Accounting	3
Physical Education	R	Physical Education	R

* This curriculum is not given for college credit.

Total hours permitted per semester—16

*TERMINAL BUSINESS CURRICULUM FOR THOSE HAVING COMPLETED THE HIGH SCHOOL COMMERCIAL CURRICULUM

FIRST YEAR

	Hrs.		Hrs.
English Composition	3	English Composition	3
Accounting	3	Accounting	3
Business Mathematics	3		
Public Speaking	3		
Physical Education	R	Physical Education	R
<i>Electives:</i>			
Shorthand—Dictation	3		
Typewriting	2		
Salesmanship	3		
Psychology	5		
Advertising	3		

SECOND YEAR

	Hrs.		Hrs.
Business and Secretarial English	3	Business and Secretarial English	3
Economics	5	American Government	5
Mercantile Organization and Credits	3	Business Law	3
Business Organization	3		
Physical Education	R	Physical Education	R
<i>Electives:</i>			
Transcription	3		
Typewriting	2		
Office Practice	3		
Accounting	3		
Public Speaking	3		
Money and Banking	5		

* This curriculum is not given for college credit—although many of the subjects could be so offered.

Total hours permitted per semester—16

SUGGESTED CURRICULUM FOR STUDENTS EXPECTING TO ENTER SCHOOL OF BUSINESS AND PUBLIC ADMINISTRATION

FIRST YEAR

	Hrs.		Hrs.
English Composition	3	English Composition	3
Chemistry	5	Physics	5
Mathematics	3	Trigonometry	3
Foreign Language or European History	5	Foreign Language or American History	5
Physical Education	R	Physical Education	R

SECOND YEAR

	Hrs.		Hrs.
English Literature	3	English Literature	3
Economics	5	Economic Geography	3
Public Speaking	3	American Government	5
Accounting	3	Accounting	2
Mathematics	3	General Sociology	3
Physical Education	R	Physical Education	R

Total hours permitted per semester—16

PRE-ENGINEERING CURRICULUM

FIRST YEAR

Common to all Engineering Curricula:

	Hrs.		Hrs.
Algebra and Trigonometry	5	Analytical Geometry	5
General Inorganic Chemistry	5	General Inorganic Chemistry	2 or 3
Composition and Rhetoric	3	Composition and Rhetoric	3
Engineering Drawing	3	General Physics	5
Physical Education	R	Physical Education	R

SECOND YEAR

	Hrs.		Hrs.
Calculus I	5	Calculus II	3
General Physics	5	Public Speaking	3
Descriptive Geometry	3	Economics	5
Physical Education	R	Elementary Surveying	3
		Physical Education	R
<i>Electives:</i>		<i>Electives:</i>	
Qualitative Analysis	3	Quantitative Analysis	5
German	5	German	5
		Machine Drawing	3

SECOND YEAR—1938-1939

	Hrs.		Hrs.
Analytical Geometry	5	Calculus I	3
General Physics	5	General Physics	5
Engineering Drawing	3	Descriptive Drawing	3
Physical Education	R	Economics	5
		Physical Education	R
<i>Electives:</i>		<i>Electives:</i>	
Qualitative Analysis	3	Quantitative Analysis	5
German	5	German	5
		Public Speaking	3

Total hours permitted per semester—16

PRE-JOURNALISM CURRICULUM

FIRST YEAR

	Hrs.		Hrs.
English Composition and Rhetoric	3	English Composition and Rhetoric	3
Foreign Language	5	Foreign Language	5
Zoology or Chemistry	5	History	5
* Mathematics or Public Speaking	3	English Masterpieces	3
Physical Education	R	Physical Education	R

SECOND YEAR

	Hrs.		Hrs.
Literature Survey	3	Literature	3
Economics	5	American Government	5
Psychology	3	General Sociology	3
History	5	Chemistry or Botany	5
Physical Education	R	Physical Education	R

* Unless on entrance 3 units of high school mathematics have been presented.

Total hours permitted per semester—16*

PRE-LAW CURRICULUM

FIRST YEAR

	<i>Hrs.</i>		<i>Hrs.</i>
Composition and Rhetoric	3	Composition and Rhetoric	3
Modern Language or Science	5	Modern Language or Science	5
Early European History	5	Later European History	5
Mathematics or Public Speaking	3	Masterpieces	3
Physical Education	R	Physical Education	R

SECOND YEAR

	<i>Hrs.</i>		<i>Hrs.</i>
American History	5	American Government	5
Economics	5	Sociology	3
English Literature or Public Speaking	3	Argumentation	3
Psychology	3	Accounting	5
Physical Education	R	Physical Education	R

Total hours permitted per semester—16

PRE-MEDICAL CURRICULUM

FIRST YEAR

	<i>Hrs.</i>		<i>Hrs.</i>
English Composition	3	English Composition	3
Chemistry	5	Chemistry	5
French or German	5	French or German	5
Mathematics	3	History	3
Physical Education	R	Physical Education	R

SECOND YEAR

	<i>Hrs.</i>		<i>Hrs.</i>
Zoology	5	Botany	5
Qualitative Analysis	3	Quantitative Analysis	5
Physics	5	Physics	3
Comparative Anatomy	5		
Physical Education	R	Physical Education	R

Electives:

Economics	5
American Government	5
Public Speaking	3
Sociology	3

Total hours permitted per semester—16

TEACHER-TRAINING CURRICULUM

FIRST YEAR

	<i>Hrs.</i>		<i>Hrs.</i>
English Composition	3	English Composition	3
General Psychology	3	Educational Psychology	3
Early European History	5	American History	5
Music or Art	2	Music or Art	2
Organization and Management	3	Mathematics	3
Physical Education	R	Physical Education	R

SECOND YEAR

	<i>Hrs.</i>		<i>Hrs.</i>
English Literature	3	Children's Literature	3
Technique of Teaching	3	Practice Teaching	4
American Government	5	Geography	3
Science	5	Hygiene	2
		Rural Sociology	3
Physical Education	R	Physical Education	R

This curriculum meets the requirements of the State Superintendent for a Two-Year Elementary Teacher's Certificate.

Total hours permitted per semester—16

PRACTICAL ELECTRICITY CURRICULUM (TERMINAL)

FIRST YEAR

	Hrs.		Hrs.
English	3	English	3
Algebra	5	Trigonometry	3
Engineering Drawing	2	Engineering Drawing	2
House Wiring	2	Introductory Electricity	3
	(8 weeks)		(6 weeks)*
Practical Electricity	3	Electro Magnetism	3
	(10 weeks)		(6 weeks)*
		Alternating Current Circuits	3
			(6 weeks)*
Physical Education	R	Physical Education	R

* 3 hours per day.

SECOND YEAR

	Hrs.		Hrs.
Chemistry	5	Physics	5
Economics	5	American Government	5
Alternating Current	6	Illumination and Photometry	6
	<i>Machines</i>		<i>(In Shop)</i>
	<i>(In Shop)</i>		
Physical Education	R	Physical Education	R

Total hours permitted per semester—16

AUTOMOBILE REPAIR CURRICULUM (TERMINAL)

FIRST YEAR

	Hrs.		Hrs.
English Composition	3	English Composition	3
General Mathematics	3	Business Mathematics	3
Drawing	3	Drawing	3
Shop Practice	6	Shop Practice	6
Physical Training	R	Physical Training	R

SECOND YEAR

	Hrs.		Hrs.
Drafting	3	Drafting	3
Chemistry	5	Practical Physics	5
Economics	5	American Government	5
Shop	4	Shop	4
Physical Training	R	Physical Training	R

Total hours permitted per semester—16

CARPENTRY CURRICULUM (TERMINAL)

FIRST YEAR

	Hrs.		Hrs.
English Composition and Rhetoric	3	English Composition and Rhetoric	3
Practical Mathematics	3	Business Mathematics	3
Drawing	3	Drawing	3
Shop Practice	6	Shop Practice	6
Physical Training	R	Physical Training	R

SECOND YEAR

	Hrs.		Hrs.
Drafting (Architectural)	3	Drafting (Blue Prints)	3
Economics	5	American Government	5
Public Speaking	3	Physics	5
Shop Practice	6	Shop Practice	4
Physical Training	R	Physical Training	R

Total hours permitted per semester—16

APPLIED MUSIC CURRICULUM

FIRST YEAR

	Hrs.		Hrs.
English Composition and Rhetoric	3	English Composition and Rhetoric	3
French or Spanish	5	French or Spanish	5
Introduction to Music	3	Introduction to Music	3
Harmony I	2	Harmony II	2
Music Major: Piano, Violin, Voice	1	Music Major: Piano, Violin, Voice	1
English Masterpieces	2	English Masterpieces	2
Physical Education	R	Physical Education	R

Electives:

Orchestra	1	Chorus	1
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SECOND YEAR

	Hrs.		Hrs.
Music Major: Piano, Violin, Voice	2	Music Major: Piano, Violin, Voice	2
Advanced Harmony	2	Advanced Harmony	2
History of Music	3	History of Music	3
Modern Language	5	Modern Language	5
English Literature	3	English Literature	3
Physical Education	R	Physical Education	R

Electives:

Orchestra	1	Chorus	1
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Total hours permitted per semester—16

HOME AND COMMUNITY LIFE CURRICULUM

FIRST YEAR

	Hrs.		Hrs.
English Composition and Rhetoric	3	English Composition and Rhetoric	3
Zoology or Chemistry	5	Botany or Chemistry	5
Physical Education	R	Physical Education	R
<i>Electives:</i>		<i>Electives:</i>	
Foreign Language	5	Foreign Language	5
Music or Art	3	Music or Art	3
Preventive Medicine	2	Practical Mathematics	3
English Masterpieces	2	English Masterpieces	2
Selection and Preparation of Food	3	Design	3
Household Problems	3		
Speech I	3		

SECOND YEAR

	Hrs.		Hrs.
Literature	3	Literature	3
Children's Literature	3	Home Planning and Furnishing	3
Home Nursing and Hygiene	3	American Government or Economics	
		or American History	5
Physical Education	R	Physical Education	R
<i>Electives:</i>		<i>Electives:</i>	
Foreign Language	5	Foreign Language	5
Art	3	Art	3
Music	3	Music	3
Public Speaking II	3	Argumentation	3

Total hours permitted per semester—16

THIS CURRICULUM WILL BE INTRODUCED IN 1939

ACTIVITIES

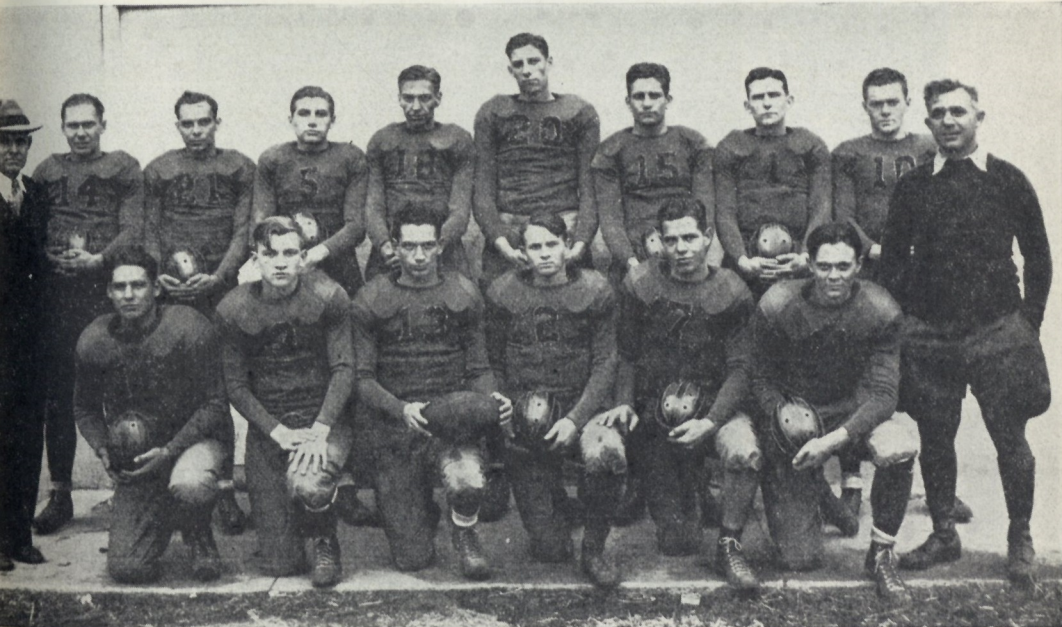
STUDENT SENATE

The Student Senate represents the student body in matters affecting the students. Meetings are held regularly in the office of the Dean. At present the Senate consists of the President and the Secretary of the student body, two members chosen at large, a faculty member and the Dean.

ATHLETICS

During this past year the Junior College has carried on a regular schedule of football and basketball. A beginning was made in track work. A golf team played two matches.

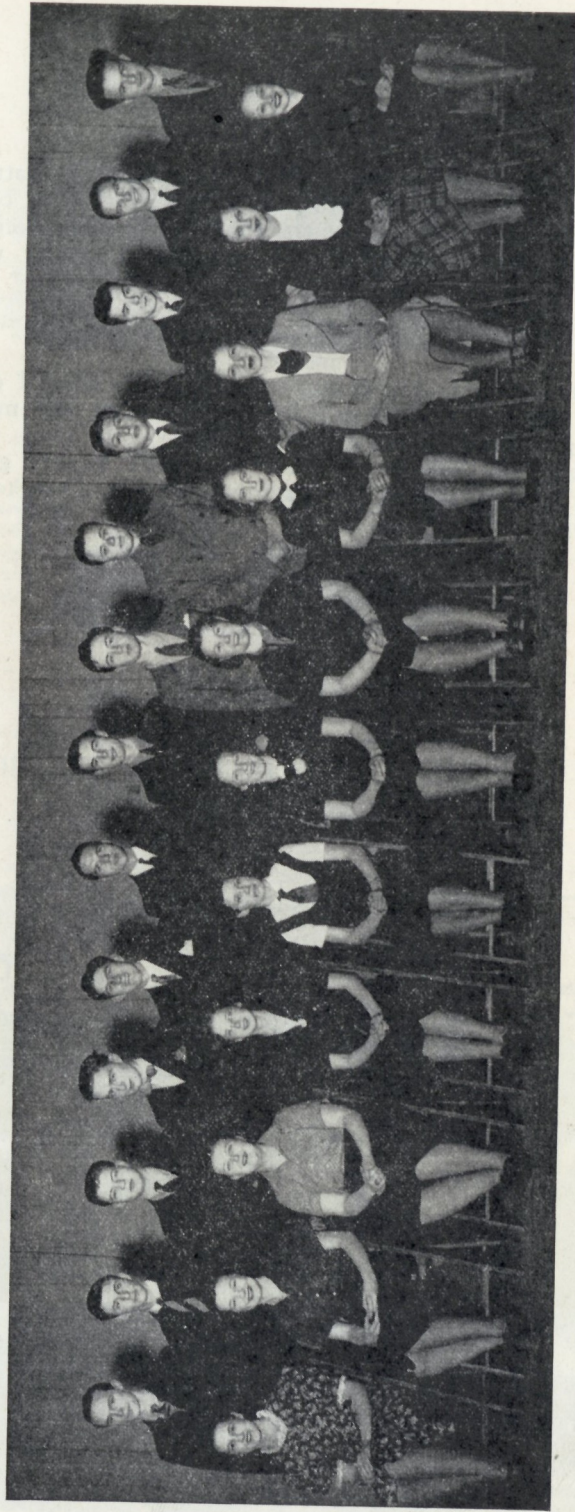
All athletic sports, football, basketball, track, tennis, golf, etc., are encouraged. Games are being arranged with college teams within reach of Joplin.



MUSIC

A school symphony orchestra is planned for next year. It will hold its practices at an hour when all those wishing to do so may participate. This will furnish an opportunity to secure splendid training under a competent director. All who play an orchestra instrument should apply for membership.

A band will be organized, giving students an opportunity to participate in this activity.



We expect the chorus of this year to grow into a large chorus next year. An a capella choir will represent the college on many occasions.

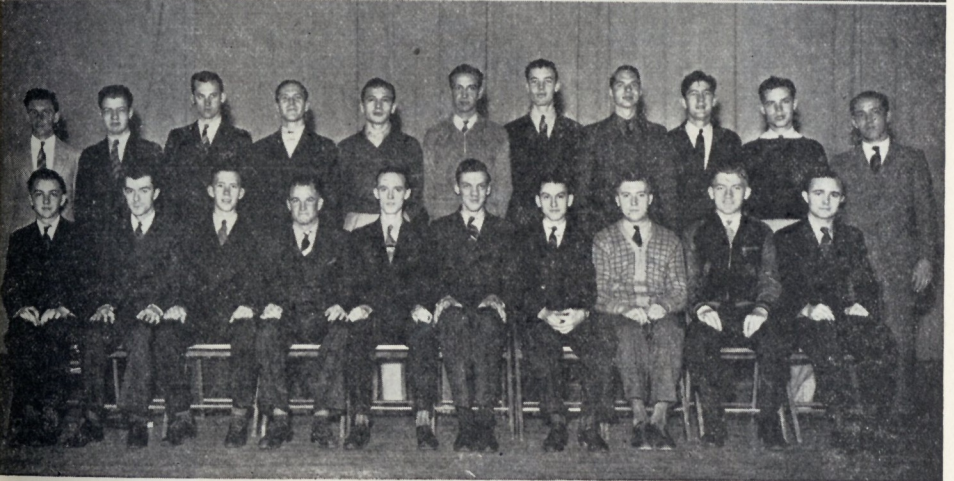
A combined choral and orchestral group is also planned which will work on popular choruses selected from best light operas.

FORENSICS

With the introduction of public speaking into the curriculum this next year, squads of debaters and orators will meet other Junior Colleges in debate and oratory.

CLUBS

Two clubs have been organized this year, one for men and one for women. Their meetings are held weekly. Their activities so far have included both the literary and the social.



DRAMATICS

A school play was presented this year and met with splendid commendation. One or two each year will constitute regular activities of the school, with pleasure and profit to the students.

RULES FOR JUNIOR COLLEGE

Regular attendance at all classes is required of all students and an attendance mark becomes a part of the student's permanent record. Work missed because of excusable absence must be made up. Unexcused absences will result in "F" being recorded for each such absence.

Students failing to make passing grades in 8 hours or one-half their work at end of a report period will be placed on probation and may not remain on probation longer than the second period.

Students absent from monthly or term examinations may be given a special exam on payment of 50c in advance. If examination is not made up a grade of "F" is reported.

Punctuality. It is very important that students should learn to be on time at all classes and at all meetings of whatever sort—Orchestra, Glee Club, class play, assembly and others. Irregularity in attendance at group meetings will soon destroy the interest of the individual and that of the groups. Irregular students usually fail to be successful and always retard work of the group.

To be eligible for participation in contests for the school, pupils must be doing passing work in at least 8 hours.

Pupils to be eligible for athletics must have passed in at least 8 hours' work the preceding semester in school.

If any student is failing in more than 50% of his work for two consecutive six-week periods he automatically loses his membership in the college.

Honor points are calculated as follows:

E equals excellent	3 honor points per credit.
S equals superior	2 honor points per credit.
M equals medium	1 honor point per credit.
I equals inferior	0 honor point per credit.
F equals failure	(-1) honor point per credit.

Sixty hours plus sixty honor points are required for graduation.

Exceptions to the honor point requirement will be made only after full consideration by the Scholarship Committee.

Although a student may thus maintain only an average of "I" and remain in College, a student with such a record cannot be considered for graduation.

If a student in any six-weeks' period makes two "F's" he must report to the Scholarship Committee.

Students should plan their time so as to give at least two hours of preparation to each hour recitation.

No student may change classes or drop a subject without the written consent of the teacher of the subject and the approval of the Dean. Failure to observe this rule will result in the recording of an "F" grade in the subject. Only in extraordinary cases will change of program be made after the end of the second week.

Pupils who withdraw from Junior College without being formally dismissed from the institution, may not be recommended to other colleges.

Pupils withdrawing without paying all required fees, rentals, etc., may not be recommended to other colleges until all obligations are cleared.

